

Frequently Asked Questions

Am I eligible for honoraria payments?

Honoraria payments are available to eligible student members of Academic Senate and its standing committees.

How much will I be paid?

Eligible attendance is paid at the applicable HEW Level 1, Step 1 hourly rate. The rate may change from time to time in line with University salary adjustments.

Do I need to submit an attendance claim?

No. The Office of Governance Services maintains attendance and participation records and will contact you when a payment is ready to be processed.

Can I attend online?

Yes. Eligible attendance may be either online or in person.

What if I attend only part of a meeting?

To receive a meeting payment, you must attend more than half of the scheduled meeting duration.

How do I qualify for the additional \$50 engagement payment?

You must meet at least two of the published engagement criteria for a scheduled committee meeting.

Please see the [Western Now Knowledge Article](#), for more details.

When will I receive my payment?

Payments are processed at the end of April, August and December.

Payments are made each Thursday (fortnightly if you have an international bank account) and processed by the Finance office based on processing cut off dates.

Payment examples

The examples below use the HEW Level 1, Step 1 hourly rate of \$42.95 current in August 2026. The applicable rate may change when salary rates are updated.

Example	Calculation	Total
One eligible one-hour pre-meeting	$1 \times \$42.95$	\$42.95
One two-hour committee meeting, with at least two engagement criteria met	$2 \times \$42.95 + \50	\$135.90

Example	Calculation	Total
One two-hour committee meeting, with fewer than two engagement criteria met	$2 \times \$42.95$	\$85.90
Two one-hour committee meetings and one one-hour pre-meeting, with the engagement criteria met at both committee meetings	$3 \times \$42.95 + 2 \times \50	\$228.85
Three one-hour committee meetings, two qualifying for engagement, plus two one-hour pre-meetings	$5 \times \$42.95 + 2 \times \50	\$314.75

Who can I contact for more information?

Contact the Elections team at ReturningOfficer@westernsydney.edu.au if you have questions about your eligibility, attendance record or payment request form.